

FEDERAL CITY PERFORMING ARTS ASSOCIATION, INC.

Meeting
Board of Directors
November 1986
Levine School of Music
1:00 P.M.

Present:	Absent:	Also Present:
Bohn	Kremer	Sisson
Brayton	Reynolds	Trinkley
Cooper	Rosendall	
HERMAN	Van Luyn	Also Present:
Lester	Ziskind	Smouse
Powers		

SECRETARY: Received directed proxy: SABACEK to RETTENMAIER.

PRESIDENT: Meeting called to order 1:11 P.M.

1. The President:

HERMAN: Reviewed "Operation Heart" and their request to give a presentation to GMCW.
ZISKIND Presentation should be at a Board meeting.
ROSENDALL We have all the literature.
TRINKLEY No problems with a limited presentation.
HERMAN Will confer with "Operation Heart".

2. Minutes:

BRAYTON Moved approval of minutes of 19OCT86, noon meeting.
APPROVED.

ROSENDALL Moved to approve minutes of 19OCT86 meeting with the following correction: Item 7 is corrected to read: 'The President will send a letter to D. BAILEY.'
APPROVED, as corrected.

ROSENDALL Moved to approve minutes of 23OCT86 meeting with the following amendment: The letter to C. SCARWARTZ will be signed by the President.
APPROVED, as amended.

3. Treasurer's report:

BOHN Has set up a meeting with DOSS on Tuesday & Wednesday.
Would like to transfer \$1.K to the money-market account.
Requested a listing of proposed and committed expenditures between now and concert time.
Will submit tax forms for Board approval at the next meeting.
Trying to get the dues situation under control.

4. Music Division:

TRINKLEY Presented outline for the March concert.
Is working on March with A. BURTON.
Concert will follow last year's formula.
What of instrumentation?
Piano, Bass, Drums.

TRINKLEY The concert will show-off Amy nicely. We (and she) do not want this to be the Amy Burton Show.

TRINKLEY We have started work on a June Program--a romp thru American song (which may include film music).

LESTER Likes the concept of ensembles & chorus together.
That gives some of the eye-appeal which we have talked about.

ROSENDALL Moved to approve, in principle, the June concert.
CARRIED.

5. Production:

BRAYTON Provided hand-out on December concert budget-- maximizing outgo and minimizing income.
Tickets are ready for distribution.
Tapes from Holiday-1985 are ready. \$9.00 ea.
Reviewed recording (video & audio) for December concert--looking to another supplier. Production and Music Division will review his work.

ZISKIND What else does he do?
BRAYTON Records for choral groups in Baltimore.
POWERS We deserve the best; it seems as though other groups have better recordings.

BRAYTON In-house vs. in-church makes some real differences.
HERMAN There is the question of microphones.
BRAYTON That has been taken care of.

ROSENDALL Re-consider where program ad sales should be.
HERMAN It is difficult to compare to DUDLEY's program; there are new approaches and new people involved.
It should be OK.

BRAYTON Has contract with UDC for March.
No word yet from GSA on Departmental Auditorium.
We have a request to perform at M. L. King Day at the National Theater--Monday Nite at the National.

HERMAN For 19JAN87; 3-4 numbers are requested.
VAN LUYN Is this a Gay event?
HERMAN Urged acceptance/participation.
LESTER The King piece (Hope for Tomorrow) should be strongly considered.

TRINKLEY No problem there.
ZISKIND Moved that we accept the invitation, subject to appropriate programming and the availability of the conductor.
CARRIED.

6. Business Division:

POWERS The contract with Amy BURTON is under way.
Unclaimed Property Report has been filed with the District government, at their request.

7. Membership:

REYNOLDS VAN LUYN will be First Tenor coordinator.
Is re-activating the Membership Committee, and will deal with attendance records and HF mailings.
Post concert party is set for the Powers residence; KREMER is looking to a caterer for \$8.-10. per person
Party will be BYOB--including soft-drinks.

ZISKIND What happened to name tags?
REYNOLDS Will check with NORTON.
ZISKIND We need names and numbers of guests.
RETENMAIER At \$10.00 per person.

REYNOLDS Thanked BAILEY for donut duty.
RETENMAIER Should have a working copy of By-laws available for each member in early December

8. Fund raising:

LESTER Is looking for a donor-list for the program
HERMAN Needs a priority seating list.

LESTER Reviewed special project--Computerization--of the Capital Club.
BOHN The Epson QX-10 is not up to the standards of the other micros for word-processing. *Has a price list available*
ROSENDALL There is little software capability.
We should have a needs-list before acquiring anything.

HERMAN The Capital Club memo is out; it is automation related.
The other computer is coming.
Additional automation money is not in the GMCW budget.

LESTER Capital Club Gala is scheduled for 4DEC86--at the POWERS/HILL/GUARINO residence.

LESTER Thanked BERGSTROM, POWERS, and HERMAN for their work in getting the final 1/2 of our DC Commission on the Arts Grant of \$7.5K.

LESTER We are in planning stages for a special event-- Mardi Gras at the Kennedy-Warren.

POWERS We are looking to another HOLLOWAY-GUERRANT Concert.

HERMAN We should look to dinner-parties, etc.

Smaller fund-raisers are important, too.

9. PR and Publications:

ROSENDALL The Blade ad is in.
Posters should be available next week.
Action Lights spot has been scheduled for 2 weeks-- after Thanksgiving.
Post ads are scheduled/
Press releases will be out this coming week.
Ad copy must be in today.
We will be starting floppy-disc input to the printer; this should be cost-saving.

POWERS We are still not in the Blade's calendar listing.
ZISKIND Will take care of it)

10. Community Liaison:

ZISKIND Reviewed letter of thanks to GMCW from HRCF.

11. Capital Club:

HERMAN Re-reviewed Capital Club Gala.
PLATNER, LESTER, and SABACEK are coordinating.

12. June Concert:

HERMAN Reviewed telephone poll of the Board--whether or not we want to keep an open book--to look for a guest conductor for the benefit of the Chorus.
ROSENDALL We must consider long-range planning goals.
We can grow through exposure to and work with others.
Where do we stand? Who is available?
ZISKIND We can't make conclusions before we have taken a look
How do we handle a guest conductor?
POWERS Commitment is needed; we need 3-months.
HERMAN Discussed salary considerations.
REYNOLDS Wondered about TRINKLEY's ideas about returning for the following season.
RETTELMAIER The time-factor must be considered, as must SISSON's candidacy; we must make a decision no later than at the January Board meeting.
LESTER Would like to see what SISSON could do.
For the most part we would choose a conductor to accomplish that which the director and the Board have set out; the guest conductor's input would be limited.
ROSENDALL The guest conductor position would offer an opportunity for more exposure than we have heretofore offered to anyone.
TRINKLEY Expressed concerns about continuity and the continuation of growth and development,
Supported SISSON.
ZISKIND It is important to the membership to know as soon as possible.
SISSON The chorus knows that TRINKLEY wants to take a leave.
HERMAN There will be an announcement tonight.
POWERS Time is so short; we should be searching for a guest conductor for June of 1988.
ROSENDALL Moved that the position of Guest Conductor be offered to David SISSON for the June 1987 Concert.
CARRIED.
POWERS Will meet with TRINKLEY and SISSON on financial matters.

13. Small Ensembles:
HERMAN Expressed a desire to codify our practices re.
the small ensembles of GMCW.
Reviewed the Small Ensemble Committee.
Reviewed the structure of GMCW vs. FCPAA, and the
GMCW Conductor vs. the FCPAA Music Director.
ROSENDALL The Music Director has always had the final say.
BRAYTON Musically, there can only be one person in charge.
SMOUSE Who is the musical director of A Few Good Men?
TRINKLEY Jeff LEA.
My only real involvement has been to review the
programs.
HERMAN Should the music director have authority to
coordinate, etc.?
TRINKLEY Powers to appoint, to remove, etc. should be with
the Music Director; it should be spelled out, though.
ZISKIND It is all tied together; the FCPAA Director (or
Music Division) has to control it.
SISSON The Music Director's ultimate say is important.
HERMAN Reviewed discussion on the constitution of the
small ensembles.
Reviewed the SABACEK plan.
TRINKLEY Reviewed the HERMAN plan.
We have small groups as an enhancement and as an
added opportunity for our members.
Every one should be a part of the Chorus.
All the male singers should be a part of the Chorus.
If a group is having staffing problems, probably it
should not exist.
SISSON In every organization there is some resentment of
the outsider.
SMOUSE Is concerned about back-lash in the Chorus at large.
There should be no decision to flood a small
ensemble.
A Few Good Men takes who we have, and then works
as best we can with them.
Open communication is required.
25% extra-membership is not stepping on anyone's
toes, in my opinion.
LESTER Spoke of leave and small ensembles, and Chorus.
ROSENDALL The proposals are good; 25% is reasonable.
Moved that item 3-C be accepted as a part of the
small ensemble policy of the Board.
CARRIED. (6-4)

14. Tom Dudley Memorial Endowment.
TABLED.

15. FCPAA Office:
HERMAN Would like to staff the office with volunteers.
Will ask for volunteers this evening.

16. Donor Ticket Policy for December:
HERMAN This is a non-reserved-seat house.
ZISKIND Tickets should be limited; 1 to the donor, plus 1.
REYNOLDS Special seating should be accomplished by 7:30 or
7:45.
SISSON Let the entire membership know.
BRAYTON We could use the office entrance door.
We could use a VIP lounge.
COOPER Moved to set aside 1+1 tickets per donor until 7:45;
after 7:45 all seating will be open.
MOTION WITHDRAWN.

17. Fee Schedules:
BRAYTON Reviewed concept and presented schedule.
ZISKIND Fees should cover expenses; negotiate on a one-to-
one basis.
HERMAN ASCAP charges by the head.
BRAYTON will chair a committee to review fees.

18. Adjournment:
BOHN Moved to adjourn.
CARRIED.
Meeting adjourned 5:10 P.M.

Rettenmaier

FEDERAL CITY PERFORMING ARTS ASSOCIATION BOARD OF DIRECTORS

REGULAR BOARD MEETING - NOVEMBER 16, 1986
LEVINE SCHOOL LIBRARY 1:00 P.M. SHARP

AGENDA

1. Report from the President - correspondence, communications, etc.
Herman
2. Minutes of the previous meeting - Cooper/Rettenmaier
3. Treasurer's Report - Bohn
4. Division Reports: a) Music - Trinkley/Sisson
b) Production - Brayton
c) Business - Powers
d) Membership - Kremer/Reynolds
5. Committee Reports: a) Fundraising - Lester
b) PR/Publications - Rosendall
c) Community Liaison - Ziskind
d) Capital Club Liaison - Sabacek designee
6. Continued Discussion of Small Ensembles - Report of Committee on
Small Ensembles (Powers, Rettenmaier, Sumner, VanLuyn)
7. Development of concept for the Tom Dudley Memorial Endowment
Fund
8. Staffing of the FCPAA Office at Levine School
9. Proposal for establishing a fee schedule for GMCW performances -
Brayton
10. Donor Ticket Policy for December concert - Herman
11. Other Business
12. Adjournment